

FINANCIAL ASSISTANCE REQUEST PACKET

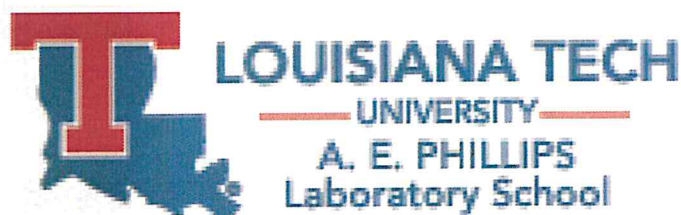
For school year 2020-2021

Financial Aid is given on a one year basis
New forms and documentation must be submitted each year

Please return completed packet with required
documentation by

March 13th, 2020

Applications will not be accepted after
the due date



A. E. PHILLIPS LABORATORY SCHOOL SCHOLARSHIP PROGRAM INCOME VERIFICATION FORM

AEP families qualify for low income status and are eligible for scholarships if their household income is less than the baseline for free and reduced meals as determined by the USDA.

- Income status determines priority for awarding scholarships. It also determines if your family will be responsible for paying any tuition that is not covered by the scholarship.
- Based on the number of people in your household, if your gross annual income is equal to or less than the USDA criteria, you may qualify for low income status.
- Household size is determined by the following: The number of people living in your house as reported on your 2019 Income Tax return.

You must provide documentation for all sources of income in your household. Documents should be representative of your CURRENT income. Please do not send original documents as they cannot be returned to you:

1. If you are currently employed (and have the same job you had all of last year):
 - Send a copy of your 2019 W-2s
 - Send a copy of your 2019 Income Tax Return(s).
2. If you receive other income sources: (eg., food stamps/OWF, child support, unemployment, Social Security, etc.): Send copies of official documentation that shows how much you receive from each one.
3. If the child's parents are filing their income tax returns separately, a copy of both parents' income tax returns must be submitted.
4. Additional information may be requested including a notarized affidavit if no income is reported by either parent.
5. If financial information is falsified in any way and a scholarship is awarded to a family, repayment of all financial assistance will be required.

SIGNATURE OF PRIMARY LEGAL GUARDIAN REQUIRED

DATE

PLEASE RETURN THIS FORM AND ALL INCOME DOCUMENT COPIES TO THE ADDRESS BELOW.
NO FAXES ACCEPTED.

**A. E. Phillips Laboratory School, Scholarship Program Committee
204 Hergot Avenue #10168
Ruston, LA 71272**

A. E. PHILLIPS LABORATORY SCHOOL
SCHOLARSHIP PROGRAM
MEMBERS IN HOUSEHOLD FORM

PRIMARY PARENT

NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
ADDRESS: _____
CITY: _____ ZIP CODE: _____ RECEIVES INCOME: Y _____ N _____
MARITAL STATUS: _____ PHONE: _____ EMAIL: _____

LIST ALL MEMBERS OF YOUR HOUSEHOLD—Including scholarship students. Make a copy of this page if more space is needed.

#1
NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
RELATIONSHIP TO YOU: _____
SCHOLARSHIP STATUS: NEW: _____ RENEWAL: _____ N/A: _____ RECEIVES INCOME: Y _____ N _____

#2
NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
RELATIONSHIP TO YOU: _____
SCHOLARSHIP STATUS: NEW: _____ RENEWAL: _____ N/A: _____ RECEIVES INCOME: Y _____ N _____

#3
NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
RELATIONSHIP TO YOU: _____
SCHOLARSHIP STATUS: NEW: _____ RENEWAL: _____ N/A: _____ RECEIVES INCOME: Y _____ N _____

#4
NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
RELATIONSHIP TO YOU: _____
SCHOLARSHIP STATUS: NEW: _____ RENEWAL: _____ N/A: _____ RECEIVES INCOME: Y _____ N _____

#5
NAME: _____
FIRST MIDDLE LAST
DATE OF BIRTH: _____ GENDER: M _____ F _____ LAST FOUR DIGITS SS#: _____
RELATIONSHIP TO YOU: _____
SCHOLARSHIP STATUS: NEW: _____ RENEWAL: _____ N/A: _____ RECEIVES INCOME: Y _____ N _____

ADDITIONAL SCHOLARSHIP PROGRAM REQUIREMENTS

If a student is granted financial assistance, the following requirements must be agreed to:

- When/if payments are required, they must be submitted by the due date.
- Student's GPA must remain above a 2.0 every nine weeks. If a student's GPA falls under a 2.0 any 9 weeks, he /she will be placed on academic probation and continued financial assistance will be contingent on his/her GPA being at or above a 2.0 for the next nine weeks. Failure to bring the GPA up will result in financial assistance being withdrawn for the remainder of the year.
- Student is expected to behave in a manner that displays good citizenship:
 - Student is always respectful, kind, and cooperative.
 - Student always adheres to the school values and rules.
 - Student follows directions the first time he/she is asked.
 - Student never talks back.
 - Student always has an excellent attitude.
 - Student regularly helps other students and teachers.
 - Student has a positive attitude towards learning and puts forth a high level of effort.

I HAVE DISCLOSED ALL FINANCIAL INFORMATION FOR MY CHILD AND UNDERSTAND THAT FAILURE TO REPORT INCOME THAT RESULTS IN A SCHOLARSHIP TO BE AWARDED WILL REQUIRE REPAYMENT OF ANY FINANCIAL ASSISTANCE.

Signature of Parent: _____

Date: _____

Signature of Parent: _____

Date: _____

Child/children's name(s): _____

For use by the Financial Assistance Committee

FINANCIAL AID REQUEST CHECKLIST:

1. _____ Most Recent W-2 for both parents.
2. _____ Copy of your most current Income tax returns (Both Parents).
3. _____ Copies of documentation showing other sources of income (Child Support, Food Stamps, Social Security, or Unemployment).
4. _____ If only one parent's income is to be considered, legal documents showing that the primary custodial parent is solely responsible for the financial support of the child.

Total family income: _____

Total state/federal support: _____

Qualifies for tuition assistance: YES NO

Free Total amount per family _____

Reduced Total amount per family _____