# A E Phillips Laboratory School APPLICATION FOR EMPLOYMENT

P O Box 10168 Ruston, LA 71272 Telephone: (318) 257-3469 FAX: (318) 257-3676

### Dr. Jenny Blalock

Director

Lori Kelly / Stephanie Whitten Assistant Directors

Name						
Last	First	Mic	ddle		Maiden	
Address						
Street or Box Number	City	/		State	ZIP	
Primary Phone #:	-	Alt	:. Contact #:	-	-	
Social Security Number:	-	F	Race			
Date of - Birth:	-	Degre		MA / MS M+30		Ed.D / Ph.D.
				(Circle One)		
Today's Date		Email:				
	ED	UCATION				
		Dates A	ttended			
School	Location	From	Until	Major	Minor	Degree Earned
Illub Oshaal						

High School			
College or University			

STUDENT TEACHING INFORMATION					
Grade or Subject Taught	School	Address	Supervising Teacher	Final Grade	

	TEACHING CERTIFICATE INFORMATION						
Are you	Are you currently certified? If yes, please complete the following:						
State	Туре	Number	Date Issued	Period Valid	Areas of Certification		
If you ar	If you are not certified, please explain:						

Teaching Preference: \_\_\_\_

TEACHING EXPERIENCE (Beginning with most current)					
Name of School and Address	Parish or County	Telephone	Grade or Subject	# of Years	Dates

NON-TEACHING EXPERIENCE						
Position	Name of Organization	Telephone	Supervisor	# of Years	Dates	

PROFESSIONAL REFERENCES					
Name	Address	Telephone	Relationship		

## **GENERAL INFORMATION**

Are you presently under contract with any other school system?	If Yes, expiration date:
Have you ever been discharged, requested to resign, or refused tenu	re?
If yes, please explain:	
Have you ever taught in Lincoln Parish Schools?	Dates:
Are you retired from a Louisiana retirement system?	If yes, which system?
Have you ever been convicted of, plead nolo contendere (no contest	to, or had a criminal offense expunged?
DO NOT INCLUDE MINOR TRAFFIC VIOLATIONS. If YES, give the data	ate, nature, and disposition of the offense.
Are there any current charges pending against you?	_

Do you have military service that needs to be considered?

#### Before you return this application, please attach the following items:

<ol> <li>A copy of your most current teaching certificate or a letter from the University proving graduation or that certificate has been applied for.</li> </ol>	<ol> <li>A copy of your NTE/Praxis Scores (If less than 3 years experience)</li> </ol>
<ol> <li>An official copy of your most recent final evaluation report/results (COMPASS in</li></ol>	<ol> <li>A transcript of all college work (if less than 3 years</li></ol>
LA) from previous employer	experience).

Louisiana Tech University and A E Phillips Laboratory School are an Equal Opportunity Employer. Applicants are considered for employment on the basis of qualifications without regard to age, race/color, religion, national origin, sex, or disability.

#### AUTHORIZATION AND RELEASE

#### IMPORTANT: READ CAREFULLY

Louisiana Revised Statutes 17:3884 provides that a school board considering the employment application of a person who has been evaluated in another school system shall request such person's evaluation results as part of the application process and that the board to which the application is being made must inform the applicant of this requirement. Accordingly, **A E Phillips Laboratory School** will request evaluation results from the school districts which you have listed on your application. You will be given an opportunity to review the evaluation results received and to provide a response or information as you deem appropriate. Written responses will be retained with your application.

Louisiana Revised Statutes 17:15 requires all applicants for employment to be fingerprinted in order to assist in a background check of the employee. Should any applicant (or employee) have been convicted of or plead guilty to one of the criminal offenses set forth in Louisiana Revised Statutes 17:587.1(C), that person is generally precluded from further employment with the school system.

Louisiana Revised Statutes 17:81.9 requires a school board/school receiving an application to request that all current and prior school board employers of the applicant to provide it with all information relative to instances of sexual misconduct with students committed by the applicant, if any. This law further provides that the applicant must release all such employers from liability as may result from the release of such information.

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#### AUTHORIZATION AND RELEASE

I certify that the information which I have provided in my application is true and complete. I understand that furnishing false information or omitting information could disqualify me from consideration for employment or could lead to my discharge from employment. You are hereby authorized to request documentation and information relative to my prior teaching experience, evaluations, and sexual misconduct with students from all current or prior school system employers. In consideration of your accepting and considering my job application, I hereby release Louisiana Tech University/A E Phillips Laboratory School and all current and former employers, their agents and employees from any liability connected with such disclosures and do hereby authorize my current and prior employers to release such information and documentation as may be requested in connection with the application process to A E Phillip Laboratory School.

**Print Full Name** 

**Applicant's Signature** 

Date